International Children's Games

INTERNATIONAL CHILDREN'S GAMES HOST CITY BID REQUIREMENTS

Amended October 2015

Introduction

Since 1968, the International Children's Games (ICG) has provided a unique sports and cultural gathering for tens of thousands of the world's youth. An alliance of cities and individuals who pursue the common goal of forming friendship and peace through sport, ICG relies on the vision and generosity of cities around the globe to annually host its summer and periodic winter Games. Hosting ICG provides a city the opportunity to welcome international visitors, showcase itself as a destination location and major event host, and provide its citizens a chance to witness peace building in action and viewing high caliber sports competitions.

Yet hosting ICG is a major undertaking for any community. Significant resources and planning are required to successfully manage the Games. The *International Children's Games Host City Requirements* provides to potential host cities the background, expectations and requirements necessary for hosting the Games.

International Children's Games

Applying to Host the International Children's Games

Interest in hosting the International Children's Games has grown significantly since its inception. Cities increasingly recognize the value to their community of hosting a recognized international event, particularly for youth, that can serve as a catalyst for community and economic development. If you have an interest in applying to host the Games, the process is as follows.

- A Candidate Host City must have participated in the Games prior to placing a bid.
- Candidate Host Cities are encouraged to invite a delegation from the ICG Executive Committee to a site visit before a letter of intent is submitted to meet community leaders and assess the viability of a city's desire to host the Games.
- A letter of intent to bid should be sent in writing to the President and Secretary of the ICG.
- A formal bid proposal (specifics below) must be submitted to the Secretary of ICG 90 days prior to a Candidate Host City making its formal proposal to the ICG Committee at its meeting. Copies must be sent to the individual Committee members.
- Candidate Host Cities will make a formal proposal to the ICG Committee at the Games a minimum of three years prior to the desired host year for Summer Games and two years for Winter Games.
- The ICG Committee will make its decision on Host Cities at the meeting in which presentations are made.

Bid Specifications

The following information must be addressed in the Bid Document submitted to the ICG Committee. Additional information may be included if the Candidate Host City feels it enhances its chances of being chosen. Bid Documents must be submitted as hard copies as well as on a pdf file.

- **Executive Summary**
- **Letters of Commitment**
  - Mayor
  - Relevant Government and Civic Leaders
- **Proposed Dates for Hosting ICG**
- **City Specifications**
  - Size
  - Population
  - Attractions
  - Official Language(s)
  - Ethnic Diversity
  - Government Structure – Municipal and State/Region
  - Weather History for Proposed Dates
- **Experience – Sports and Events Hosted in Your City**
- **Participants**
  - Number of Delegations and Total Participants
  - Detailed Recruitment Efforts for Participant Cities
- **Finances**
  - Games Budget
  - Expected Funding Sources Including Current Commitments
  - Sponsorship and Fundraising Plans
  - Merchandising Plans
- **Facilities**
  - Map of City and Region Showing All Facilities and Distances From One Another
  - Sports – Sports Venues: Specifications and Photos Including Any Proposed Improvements
  - Non-Sports – Venues for All Events Including Photos

Bid Specifications (cont.)

- **Lodging and Food**
  - Detailed Description of Housing for Children and Delegations
  - Food Service and Sample Menu Options for Athletes and Delegates
- **Sports**
  - Sports Conducted at Games
  - Proposed maximum number of athletes and coaches per city delegation
  - Local Expertise and Managing Proposed Sports
- **Security – Security Plan for Games**
- **Transportation**
  - Transportation Plan for Athletes and Delegates
  - Description of Airport(s) Including Airlines Represented, Cities Served and Daily Departures
  - Description of Local and Regional Public Transportation System
- **Medical – Medical Plan for Games**
- **Organizing Structure**
  - Proposes Organizing Committee and Governance Structure Including an Organizational Chart
  - Description of Government, Civic and Private Organizations Involved in the Games
- **Community Support, Programs and Legacy**
  - Organizations Engaged in Assisting with the Games
  - Community Programs to Support the Games
  - Legacy Programs or Projects Envisioned for After the Games
  - Demonstrated support for obtaining travel visas, where applicable
- **Advertising and Promotions**
  - Plans to Promote the Games Within Your Community
- **Commitment to abide by the Statutes of the ICG**

International Children's Games

Bid Application Fee

A bid application fee of 500 Euros must be submitted to the ICG office prior to making a presentation to the ICG Committee